



**Lawrence County Regional Chamber of Commerce
Board of Directors' Meeting Minutes
Wednesday, 12:00 PM., December 6, 2023 @ The Confluence**

Board Members Attending:

Kim Koller-Jones	Scott Stone	Randy Silverman
Craig Bicehouse	Frank Moses	Kathy Richardson
Len Rich	Steve Sant	Tom McKinley
John Cournan	Kristen Swab	Loretta Spielvogel
Jonathan Bruce	Zach Lenhart	

Also Attending:

Ben Bush	Diane Richardson	Lyndsey Overby
	Paul Bucciarelli	

- I. **Meeting called to order:** Meeting called to order by Chamber President, Kim Koller-Jones. Roll call taken; a quorum of members present.
- II. **Consent Agenda:** A call was made for questions or remarks regarding the consent agenda items submitted prior to the meeting including the October 2023 financial statements, treasurer's report, and November 2023 board minutes. A motion to accept the consent agenda as presented was made by Len Rich, seconded by Frank Moses, and unanimously approved by the Board of Directors.
- III. **Treasurer's Report:** Len Rich – 2023 budget issues should be remedied in the proposed 2024 budget to be voted on at today's meeting.
- IV. **Chairman's Report:** Kim Koller-Jones -- This may be her last meeting presiding over the Chamber and thanks to everyone for their hard work over the past few years; most especially Randy Silverman. Thank you as well to the Chamber Foundation members for developing the structure necessary to bring our two organizations together. We've made a good choice to bring Ben Bush on board and look forward to continuing positive progress.
- V. **CEO Report:** Ben Bush –
 - a. **Organizational Restructuring Documents** -- Ben and the Governance Committee are working with attorneys on the final restructuring documents. We expect to have the packages out to every board member sometime between December 15 to 18. Once received, please review thoroughly and if you have any questions or concerns, please reach out to either Ben or any member of the governance committee to discuss. The package will include new bylaws, an agreement of cooperation between the two organizations, articles of incorporation, and other pertinent information. You will also receive two signature pages. Please sign both and return by no later than December 28 as the changes will require unanimous consent to avoid a later, special meeting.

- b. **Revised Board of Directors** – Kim Koller-Jones and Eric Karmecy, as current presidents of the Chamber and LCEDC, have created a new slate of Board of Directors for each organization. Those current members no longer serving will remain involved through committee assignments including Kim and Eric who will each be stepping down.

VI. **Committee Reports --**

- a. **Joint Audit and Finance Committee** – The Committee recommends approval of the 2024 budget for the Chamber included in your board packages. The only change occurring after Committee review was a decrease in shared services from \$400k to \$394. A motion to approve was made by Len Rich, seconded by Kim Koller-Jones, and unanimously approved by the Board of Directors.
- b. **Joint Personnel Committee** -- Executive Session called to review Personnel Committee recommendations to the Board.

VII. **Events / Calendar of Events –**

- i. **Joint Hoyt Holiday Party** – Event was very well-attended with 50+ guests. Event drawing for a \$100 Lawrence County E-Gift Card was won by Eric Karmecy and David McCowin from HRG.
- ii. **Joint Meeting Calendar** – The 2024 calendar of committee and board meetings will be sent to each member prior to the end of the year.
- iii. **Joint Governance Committee** – The next scheduled meeting will be December 14 to approve the Forward Lawrence work plan and reorganization documents. Will try to have Craig Shamburg present at the meeting to address questions and concerns.
- iv. **Lunch and Learn** – Catalyst Connection will present at our first quarter Lunch and Learn event at Westminster College regarding Clean Energy Economy as part of their recent \$10M ARC grant to boost green energy manufacturing by helping manufacturers transition to green energy. The 2nd quarter event is reserved for UPMC/Zach Lenhart.

- VIII. **A Motion to Adjourn** was made by Randy Silverman, seconded by Scott Stone, and unanimously approved by the Board of Directors present.